



# Walkeringham Neighbourhood Plan

## Steering Group Meeting

### Minutes

29 November 2017

7.30pm Walkeringham Village Hall Committee Room

Present: A Hayward, C Howard, J Roberts, D Johnson, S Beard, C Ferguson, L Brown (BDC), W Wilson (BDC)

Members of the public: 7

1. **Chairman's comments:** None
2. **Apologies for absence:** G Oxley, P Hooton, S Spencer, M Vessey, I Heath and M Dilly
3. **Declarations of Interest:**

J Roberts and A Hayward (members of the village hall committee) – village hall sites submitted as part of the call for sites exercise

J Roberts – any discussions regarding land adjacent to Birdcroft Lane (next to his home)

4. **Approval of the minutes of the last meeting held on 1 November 2017**  
The minutes of the meeting held on 1 November 2017 were approved as being a true and correct record of the meeting.

#### 5. **Site Assessments**

L Brown circulated the first draft of the site assessment document and explained the assessment criteria. Some sites that had been put forward had already been assessed as unsuitable by BDC. 'Community Support' is one of the assessment criteria and this information would be obtained through the public consultation event(s). Any public objections would need to be supported by valid planning material considerations. Sites without support of the public are likely to be ruled out.

#### Public Consultation

There was a discussion about the format on the site allocation public consultation event including the content and style of a pamphlet/leaflet. L Brown suggested that something along the lines of a leaflet compiled by Mattesey NHP group might be worth considering (copy to be forwarded). A provisional date of 25 Jan was set to hold the event (subject to village hall



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availability). A Hayward to confirm. C Howard agreed to draft out a leaflet. Detailed arrangements to be firmed up at the next meeting

L Brown suggested the group starts to think of any facilities/services in the Parish which should be considered for improvement, expansion or could be created. This could be included in the plan

### **6. Green Spaces/ Heritage Assets**

The list compiled at the last meeting was reviewed. Some were removed as they did not comply with the criteria for green space designation, eg. agricultural land and grass verges. A Hayward to update the document and C Howard agreed to take photos of the green spaces put forward.

Work on compiling a list of heritage assets was on-going. A Hayward to progress

### **7. Funding/Technical Support Update**

A Hayward reported that the group had been successful in securing further funding of £6,300 from Locality. Further, confirmation had been received that the group would receive technical support from AECOM. A meeting would be arranged with a representative from AECOM as soon as possible

L Brown suggested that it would be timely to invite H Metcalfe to the next NHP meeting.

### **8. Review Objectives**

No further amendments at this state

### **9. Date of next meeting: 19/12/17**