



**Minutes of the Annual Meeting of the Parish Council held on 18 May 2022, at Walkeringham Village Hall at 7.30pm**

**Present:** Councillors Howard (Elected Chair), Roberts, Heath, Hooton, Bowes, Dilly, Wilsey, Derbyshire and Beard

Members of Public: 1

**Public Session:** The Applicant in relation to Planning Application 22/00176/FUL (Mixed Use Development, incl. café, shop and Over 55s Units at South Moor Farm) asked a question on behalf of the BDC Planning Officer, Jamie Officer in relation to what the Council's thoughts were on the shop and café. Cllr. Howard responded by saying that the Planning Officer would need to contact the Parish Council directly with any questions/queries and the Parish Council would be happy to answer any questions he might have. The Applicant continued by outlining some of the merits of the scheme and a general discussion ensued.

**Chairman's Remarks**

Cllr. Howard welcomed everyone to the meeting and stood down as Chair.

060/22

**Elect a Chairman**

Cllr. Howard was nominated, proposed and seconded for the position of Chair. There were no other nominees. The vote was unanimous and Cllr. Howard accepted the position.

061/22

**Chairman's Declaration of Acceptance of Office**

Cllr. Howard signed the Chairman's declaration of acceptance of office.

062/22

**Elect a Vice-Chairman**

Cllr. Roberts was nominated, proposed and seconded for the position of Vice-Chair. There were no other nominees. The vote was unanimous and Cllr. Roberts accepted the position.

063/22

**Apologies for absence**

Cllr. Vessey (family commitment)

Cllr. Oxley (illness)

Resolved: Apologies accepted

Cllr. Sanger also sent her apologies due to other meeting commitments.

064/22

**To receive any declarations of interest in accordance with the requirements of the Localism Act 2011, and to consider any applications for dispensations in relation to disclosable pecuniary interest**

None received.

065/22

**Approval & Signing of Minutes**

The minutes of the meeting held on 20 April 2022 were discussed, proposed, seconded, voted and signed by the Chairman as a correct record.

066/22

**Councillors' Reports**

**County Councillor's Report**

Cllr. Taylor reported as follows:

The Nottinghamshire County Council's AGM took place on 12 May. This was the day that the new internal governance model was adopted. NCC has now moved from committee to cabinet model which means decisions are made by the Cabinet instead of Committees. This can be viewed as the first formal step towards

devolution. How the devolution deal will look is to be debated at the next Cabinet meeting, likely to require an elected Mayor across the footprint area.

Community – Cllr. Taylor continues to receive complaints from residents about the state of the roads adjacent to the Birdcroft building site.

The current roadworks/improves are not part of any NCC scheme they are a Department of Transport scheme which is looking at improving road safety on rural arterial routes.

#### District Councillor's Report

Cllr. Sanger had forwarded the following report:

#### **£150 COUNCIL TAX REBATE UPDATE**

Bassetlaw District Council is responsible for administering the Government's Council Tax Rebate and will begin to make payments totalling more than £7m throughout the month of May.

The Council Tax Rebate is a £150 payment to households in order to ease the rising costs of energy bills. Households in Council Tax Bands A to D are eligible, which accounts for approximately 90% of households in Bassetlaw. In order to fulfil this payment, all local authorities have installed new software. Bassetlaw is currently testing this system to prevent fraudulent or duplicate payments, which a number of other Councils have experienced so far.

As part of other verification checks to ensure that the Council Tax payer for eligible households is correct, the Council has collected the first payment for the 2022/23 billing year to check that the bank account details it holds are correct for each household. For those residents who pay by Direct Debit, which is approximately 70% of Bassetlaw households, the Council will aim to start processing payments of £150 from last Friday 13 May. For those who do not pay by Direct Debit, they will receive a letter that provides instructions on how to claim the rebate, in addition to a unique verification code for security purposes.

Further information is available on the BDC website ([www.bassetlaw.gov.uk/media-centre/news/latest-news/150-council-tax-rebate-update/](http://www.bassetlaw.gov.uk/media-centre/news/latest-news/150-council-tax-rebate-update/))

#### **TRAIL TALE WALKS APP**

Bassetlaw District Council and Trail Tale, an app that delivers self-guided walks via a smartphone, are giving residents and visitors the opportunity to explore the Bassetlaw area in a new way

Trail Tale offers a variety of walking routes in Bassetlaw that range from 0.8 to 5.9 miles and include Blyth, Retford, Tuxford, Worksop and the Idle Valley Nature Reserve. Trail Tale displays turn by turn instructions as well as information about each area that has been put together with the help of local experts. Users of the app can access facts, photos and maps during their walks and some routes featured also have an audio guide.

It has been requested that this app be expanded to include walks in the more rural areas.

#### **ENERGY EFFICIENT HOMES**

Bassetlaw District Council and Four Seasons Energy are bringing energy efficiency improvements to eligible homes in Bassetlaw to ensure that they are equipped to be energy efficient. Four Seasons Energy offers eligible residents installation of cavity wall and loft insulation, as part of a Government scheme that aims to help households cut their energy bills and reduce carbon emissions through the installation of energy saving measures.

Delivery of the energy efficiency improvements are subject to an energy survey and eligibility check. To book a free, no obligation survey, contact Four Seasons Energy on 01777 717278 or send an email to [info@fourseasons-energy.co.uk](mailto:info@fourseasons-energy.co.uk)

#### **WHY MOVE TO BASSETLAW?**

Bassetlaw Museum is looking for volunteers to help with a new project.: the Moving Stories exhibition aims to tell how and why people came to live in Bassetlaw, from the earliest times to the present day. If you would be

prepared to share your story, the Museum would like to hear from you. If you are interested in taking part or finding out more, email [sam.glasswell@bassetlaw.gov.uk](mailto:sam.glasswell@bassetlaw.gov.uk) or call 01777 713749

#### **NEW CCTV REFUGE POINTS UNVEILED**

A network of pioneering CCTV Refuge Points has been set up across Worksop and is being installed in Retford so that members of the public, especially women and girls, can instantly alert the Council's CCTV Control Room when they feel threatened or at risk. Calls can then be relayed to the Police Control Room if the caller is deemed to be at risk.

CCTV Refuge Points provide 24/7 surveillance of an area like standard CCTV but have the additional advantage of offering users a "panic button" whereby they can automatically alert Police to a live incident.

Upon activation, operators will be able to risk assess the scene via a PTZ (Pan, Tilt and Zoom) camera to secure evidence, determine what help is needed, dispatch the appropriate police response and provide reassurance to the caller via two-way audio. The technology, which has been developed over the past six months, has been fitted to poles painted white to make them more conspicuous to members of the public requiring help and are now fully operational.

#### Community Garden

Cllr. Hooton the meeting on the income and expenditure. Approximate costs totalled £23K which had been covered by various grants, donations and CIL monies. A name plaque had been purchased and it was agreed that this should be on a granite/marble type fixing. It was also agreed to purchase an outside to be installed on a neighbour's house to help with the watering. A hosepipe and reel would also be purchased.

Cllr. Roberts to develop a risk assessment for the community garden as required by the Insurers

#### Safer Neighbourhood Group

Cllr. Hooton reported as follows:

The new Inspector, Hayley Crawford gave an overview of the strategic vision for improving policing within the area. This included using local as well as central resources. She has been putting in bids for central resources to target burglaries, which have been successful and the number of burglaries has reduced. More officers have now been trained up for Off Road Biking, as this is an issue in many places.

There is a plan in place, to do a crime operation that targets criminals, that are crossing the border to our area from South Yorkshire and Derbyshire, using central resources. The number of ANPR cameras has been increased to assist in this operation, but organised gangs, change cars and number plates or clone the cars. However, the force has a good Intel Officer who has technology to identify these. The Inspector stressed the importance of the Community residents reporting any suspicious car registrations, as this helps them build up a picture of criminal activity. Residents should be advised to mention "Operation Gallilayo", when reporting rural crime.

Cars stolen to order, is an issue locally, so she is recommending the use of wallets that block car key theft. The Bowser was recovered that was stolen from the petroleum dump, but they have not recovered the Land rover. Misterton PC have installed two CCTV cameras on the main road.

John Daly is taking over from Dave Airey when he retires this month.

The Rural Crime Priorities for the next three months are: Rural crime, burglary and speeding.

#### Platinum Jubilee Event at the Playing Field

Cllr. Dilly gave a brief outline of the itinerary as follows:

1.00pm family picnic

5.00pm family disco

7.00pm adult disco and bar

Large screen showing national events throughout the day. Various refreshments will be on sale.

Cllr. Dilly advised that it is possible the village hall committee may request a donation from the Parish Council if costs exceed income received. There are no plans to charge an admission charge for residents but might ask for donations instead.

#### NCC In-Person Event for Town/Parish Councils

Cllr. Beard was unable to attend but would try to attend a briefing scheduled later in the month. Clerk to circulate a presentation made at the briefing on the 5<sup>th</sup> May, for Councillors information.

067/22

#### **Matters for Consideration**

1. Review and Approval of the Annual Accountability Return (AGAR) 2021/22
  - a. Internal Audit Report – The Clerk reported on the internal audit. Records had been kept in good order and no issues or questions were raised by the Internal Auditor.
  - b. Approve and sign 2021/22 AGAR  
The following were reviewed, approved and signed by the RFO and Chairman as required:
    - i. Section One of the AGAR, Annual Governance Statement
    - ii. Section Two of the AGAR Accounting Statements
 The notice of public rights would be from 13 June 2022 to 22 July 2022. All documents would be uploaded to the Parish Council website in line with the Account and Audit Regulations
2. Annual Insurance Premium  
Resolved: to renew policy with Zurich Municipal at a price of £553.30
3. Councillors' Roles and Responsibilities  
The table of roles and responsibilities was review and Councillors allocated to each position. To be finalised at the next meeting in order that all Councillors have the opportunity to consider.
4. Adoption of the LGA's Model Code of Conduct  
Deferred until the next meeting to enable all Councillors to read and digest.

068/22

#### **Consultations/Upcoming Events**

BDC Local Plan Consultation – Deferred until next meeting. Councillors were ask to read before the next meeting.

069/22

#### **Cemetery Matters**

Income Received (April): £0

#### **Moss Treatment Quote**

A quote had been received from Green Thumb for the treatment of the cemetery grass. It was agreed to obtain further quotes before nominating a contractor.

070/22

#### **Financial Matters**

Financial Report as at 18/05/2022:

Income for the financial year to date:	£15,510.06
Expenditure for the financial year to date:	£13,100.08
Balance	£23,962.62

The first instalment of the 2022/23 precept had been received.

The following payments were proposed, seconded, voted and agreed.

Cheque	Amount	Payee	Matter
2175-2178	£1,408.96	Staff	Salaries and expenses
2179	£3,270.00	Walkeringham Village Hall	Donation and Hall Hire
2180	£300.00	Walkeringham Primary School	Donation
2181	£300.00	Friends of the Primary School	Donation
2182	£300.00	Five Villages First Responders	Donation
2183	£355.71	P Hooton	Plants for Planters/Community Garden costs
2184	£547.20	MKS Groundcare	Grass cutting
2185	£70.00	Green Thumb	Cemetery moss treatment

	Zurich Municipal	
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071/22 **Faults and Repairs**  
 Finger Post at Fountain Hill - Agreed to seek an estimate for cost of some of the required refurbishment work.  
 Agenda item for next meeting.

072/22 **Planning Matters**  
**New Planning Applications**  
 None

**Planning Decisions**  
 None

**Planning Other**  
**Mixed Use Development Comprising of Village Shop, Cafe, Retail Unit, Associated Office, Care/Wellbeing/Health and Professional Services Centre, 14 No. Over 55's Units and 2 No. Market Rental Apartments**  
 Land At South Moor Farm, South Moor Road, Walkeringham, South Yorkshire  
 Ref. No: 22/00176/FUL

See public session notes.

073/22 **Correspondence (not dealt with elsewhere on the agenda)**  
 NALC – Planning Nuts and Bolts Training. Cllr. Bowes to confirm whether or not he would be free to attend.

074/22 **Councillors’ reports and items for inclusion on the next agenda**  
 None.

Cllr. Hooton tendered her apologies for the next meeting.

075/22 **Date of the next meeting**  
 The date of the next Parish Council meeting was agreed and confirmed as Wednesday 15<sup>th</sup> June 2022 to take place in Walkeringham Village Hall at 7.30pm. It was agreed to return to the village hall committee room.

Meeting closed 8.51 pm

Signed .....

Date .....